

2020-2021 Academy of Nutrition and Dietetics Calendar

As your affiliate plans the 2020-2021 annual plan of work and calendar events, below are major events for various Academy programs that you may consider integrating into your calendar.

Presidents-Elect may reference an [onboarding timeline](#) for the year in preparation for the role as President.

Notes:

- The Academy Nominating Committee is meeting early July to discuss potential changes to the election timeline. The finalized election timeline will be available following that meeting.
- The Affiliate Training Webinar schedule is separate and can be [accessed here](#).
- The in-person, President-Elect training is still pending budget approval.
- The Reimbursement Representative training is still pending budget approval.
- CDR Training Events, DPG events and various awards and scholarship dates will be posted in the monthly affiliate newsletter.

JUNE 2020

- 1**- Summer non-member recruitment campaign (through July 31)
- 1** - Change of officers/begin new membership/fiscal/program year (for majority of affiliates)
- 1** – 2020/2021 Student Liaison Program opens
- 1** - DMIS updated with current membership year data
- 16** – FNCE[®] housing and registration opens

Suggested affiliate events for the month:

- Orient and transition new volunteers
- Schedule reoccurring board and committee meetings
- Consider sending a welcome letter to new/returning members.
- Consider contacting non-renewing members about renewing and/or survey on why they did not renew

JULY 2020

- 3** - Academy offices closed in observance of Independence Day
- 29-31** – Academy Board of Directors Orientation and Retreat, San Antonio, TX

AUGUST 2020

- 31** – Principles of Affiliation submission due to the Academy
Ensure the affiliate has the previous year's tax information and letter of good standing.
- All month** – Kids Eat Right Month™

Suggested affiliate events for the month:

- Encourage nominations for the Academy's election
- Help promote attendance to FNCE[®] and coordinate FNCE[®] event planning

SEPTEMBER 2020

- 1 - Fall non-member recruitment campaign (through December 1)
- 1 - Call for 2020 FNCE® educational sessions and posters begins
- 7 - Academy offices closed in observance of Labor Day
- 6 – Nominations for President-Elect, Speaker-Elect, and Treasurer-Elect for national election due
- 12-13 – Academy Board of Directors Meeting, Chicago, IL
- 23 – FNCE® 2020 early bird registration deadline
- September** - 50 year member listings and affiliate award winners published in Journal

Suggested affiliate events for the month:

- Encourage nominations for the Academy's election
- Help promote attendance to FNCE and coordinate FNCE event planning

OCTOBER 2020

- 1-2 – Board of Directors Meeting; Chicago, IL
- 2 - FNCE® 2020 registration cancellation deadline
- 16-17 - House of Delegates Fall Meeting, Indianapolis, IN
- 17-20 - FNCE®, Indianapolis, IN
- 17 - Reimbursement Representative Training during FNCE®, Indianapolis, IN
- 19- Affiliate Presidents & Presidents Elect Networking Event during FNCE, Indianapolis, IN

Suggested affiliate events for the month:

- Recruit for new affiliate leaders

NOVEMBER 2020

- 1 – Deadline for submitting nominations for all other national positions
- 1 - Solicitation for national honors and awards nominations
- 15 - Call for 2021 FNCE® educational sessions and posters deadline
- TBD - Academy national slate of candidates announced
- 26-27 - Academy offices closed in observance of Thanksgiving

Suggested affiliate events for the month:

- Recruit for new affiliate leaders

DECEMBER 2020

- 1 - Winter non-member recruitment campaign (through January 15)
- December 24 - January 1** - Academy offices closed in observance of Christmas and New Year's

Suggested affiliate events for the month:

- Recruit for new affiliate leaders

JANUARY 2021

- 1** – Call for Abstracts FNCE® 2021 opens
- 11** – ODEA award nominees due to NDEP
- 15** - Intent to nominate deadline for national honors and awards
- 15** - Academy Board of Directors Teleconference Meeting
- 18** – National election campaigning begins
- All Month** - Affiliates can submit RYDY, RDTY, ODY, EDL and ODSA award winners to the Academy (through May 1)

Suggested affiliate events for the month:

- Begin program of work and budget planning for fiscal years beginning June and July
- Recruit for new affiliate leaders

FEBRUARY 2021

- 1** - Spring non-member recruitment campaign (through April 30)
- 1** – Membership renewal opens for the 2021-2022 year
- 1** - Academy national electronic voting begins, including affiliate project vote
- 7** - Academy national spokesperson applications due
- 10** – Foundation Awards deadline
- 15** - Academy national election voting ends
- 18** – Academy national election results released
- 25-26** – Academy Board of Directors meeting, Chicago, IL
- TBD**- Academy national election results announced
- Mid-month** – Call of Abstracts for FNCE® 2021 closes
- End of the month** – Project Vote winners announced
- All Month** - Affiliates can submit RYDY, RDTY, ODY, EDL and ODSA award winners to the Academy (through May 1)

Suggested affiliate events for the month:

- Recruit for new affiliate leaders
- Participate in project vote to promote the Academy’s election

MARCH 2021

- 1** - National Honors, Diversity Awards, and Membership Outreach Grant application submission deadline
- 1**- Outstanding Preceptor Awards deadline
- 10** - RDN Day (*always the second Wednesday in March*)
- TBD** – President Elect Training, Chicago, IL
- All Month** - National Nutrition Month®

All Month - Affiliates can submit RYDY, RDTY, ODY, EDL and ODSA award winners to the Academy (through May 1).

All month – Promote membership renewals

Suggested affiliate events for the month:

- Begin program of work/budget planning for start of new fiscal year
- Recruit for new affiliate leaders

April 2021

TBD - Academy House of Delegate Spring Virtual Meeting

9 – Academy Board of Directors Teleconference Meeting

15 – May 31 – Submit affiliate appointed and elected position names via survey

All month – Promote membership renewals

Suggested affiliate events for the month:

- Update board of directors/leadership team roster for start of fiscal year with elected and appointed positions
- Continue program of work/budget planning for start of new fiscal year
- Consider sending an end of year membership satisfaction survey

MAY 2021

1 - RYDY, RDTY, ODY, EDL and ODSA winner submissions cut-off date.

12-13 – Academy Board of Directors Orientation

13-14 – Academy Board of Directors Meeting, Chicago, IL

31 - Academy offices closed in observance of Memorial Day

31 - Last day of the Academy fiscal year and membership renewal

All month – Promote membership renewals

All month - Submit elected and appointed official names to the Academy

Suggested affiliate events for the month:

- Finalize program of work/budget planning for the new fiscal year
- Conduct end-of-year board evaluation
- Ensure affiliate strategic plan and bylaws are current for the start of the fiscal year
- Update all service agreements/contracts for start of fiscal year. Complete performance evaluations before renewing contracts
- Ensure districts have signed an affiliate/district agreement for the start of the fiscal year
- Work with volunteers preparing to end their terms to update position descriptions for incoming volunteers
- Begin collecting data for the Principles of Affiliation submission

Schedule of Future FNCE® Sites

2020

October 17-20, 2020

Indianapolis, IN

2021

October 16-19, 2021

New Orleans, LA

2022

October 8-11, 2022

Orlando, FL

2023

October 14-17, 2023

Denver, CO