



Academy Resources

- **Governance Management Website**

- Webinars
- Affiliate Manual
- Discussion Board
- PE Training Page

- **DMIS**

- Member reports
- Member search
- Log in integration



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**NEXT
STEP**

Next Steps:

- TAKE A BREATH!
- Go through your notes - organize using the Brainstorming Sheets
- Create your action plan - prioritize/create a timeline
- Discuss your ideas with the other President Roles and Staff - create a plan for introducing to the board
- Roll out proposed changes in stages - be open to other ideas
- Evaluate changes to keep improving!





Analyze



Analyze by Nick Youngson CC BY-SA 3.0 Alpha Stock Images

Input

**Things That
Work**

**Things That
Need Work**

Collect Your Data



Member Survey Results
Event Evaluations
Volunteer/Board Input

Things That Worked

What are you doing well as an affiliate?

How can you build on that success?

How can you replicate what is working well with other programs?



Things That Need Work

What are the major pain points?

Can you leverage a successful tactic to help shore up something else?

Do we have the volunteers we need to be successful in the struggling programs/benefits?





Strategy



**Areas of
Work**

Prioritize

Strategy



High Level/
Long Term



Low Level/
Short Term

**Areas of
Work**

Prioritize

Identify Your Areas of Work

Raw Data from
Assessment



Categories to
Work On

Identify Your Areas of Work

Raw Data from
Assessment

Volunteer
Support

Categories to
Work On



Identify Your Areas of Work

**Raw Data from
Assessment**

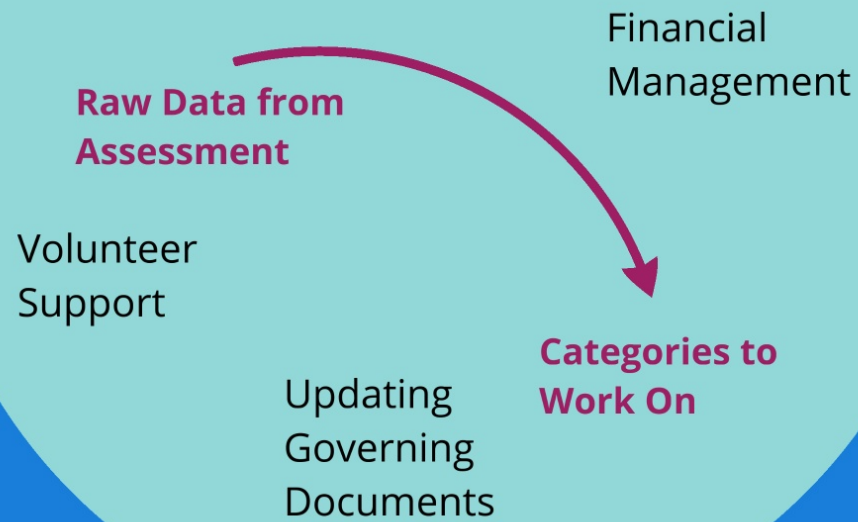
Financial
Management

Volunteer
Support

**Categories to
Work On**



Identify Your Areas of Work



Identify Your Areas of Work

Improving
Member Benefits

Financial
Management

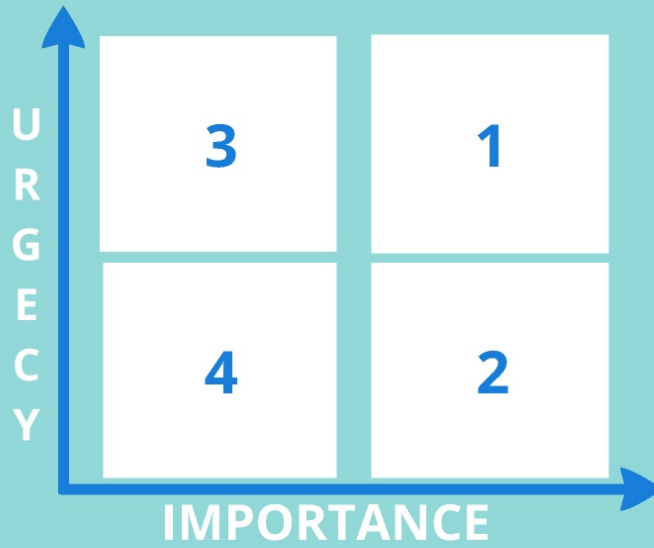
**Raw Data from
Assessment**

Volunteer
Support

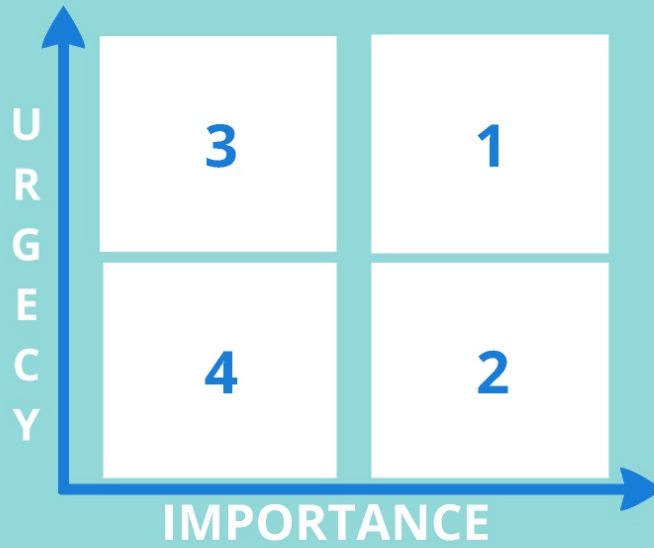
Updating
Governing
Documents

**Categories to
Work On**

What First?



What First?



Don't let urgency overtake
what is important



Make A Plan



Decide your legacy
and make your plan

Delegate

**Project
Management**

Plan B

Lead, Not Do

Your role is to keep things on track and provide support

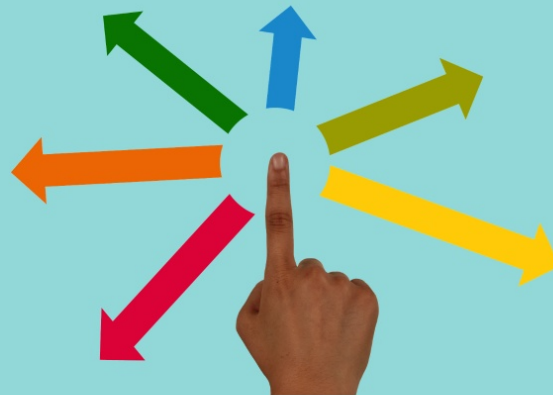
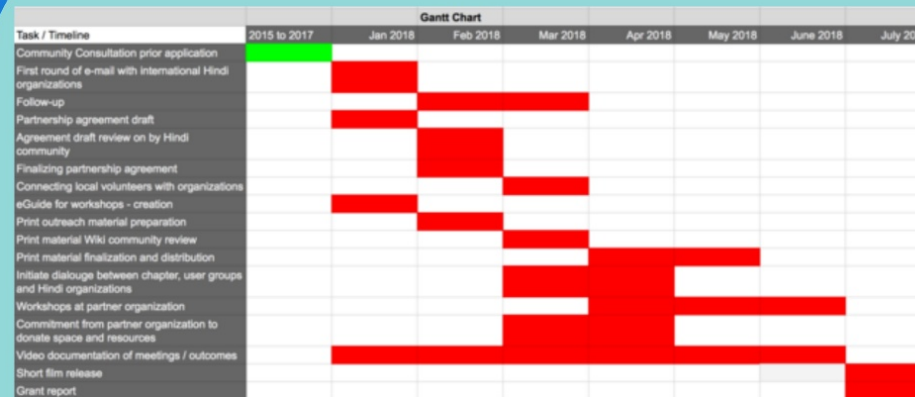


Image by Gerd Altmann from Pixabay

Utilize Project Management Tools



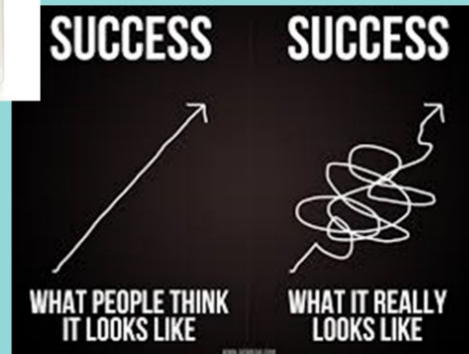
[illegible]

Project Name/Description		2016 Jan 2017	Jan 2018	Mar 2018	May 2018	Jul 2018	Sep 2018	Nov 2018	Jan 2019
Board Member Point Person(s)		Affiliate Staff			Overview of Responsibilities				
Supporting Volunteers		Overview of Responsibilities			Email				
Budgeted Amount	Budgeted Item Description	Amount Spent	Balance Remaining	Payment Due					
				0					
				0					
				0					
				0					
				0					
				0					
Key External Contacts		Board Contact		Purpose of Relationship			Summary of Interactions		
				Event requests, reimbursements, and CEU requests <input checked="" type="checkbox"/> Call for Newsletter Content <input checked="" type="checkbox"/> MOJAND Region Full Meeting 9-26			<input type="checkbox"/> IAAND Driver Location and RSVP Link <input type="checkbox"/> Subscriber sign <input type="checkbox"/> Update FL volunteers in Redburn <input type="checkbox"/> MSJAND Policy Review <input type="checkbox"/> Update DCMAND CSE		

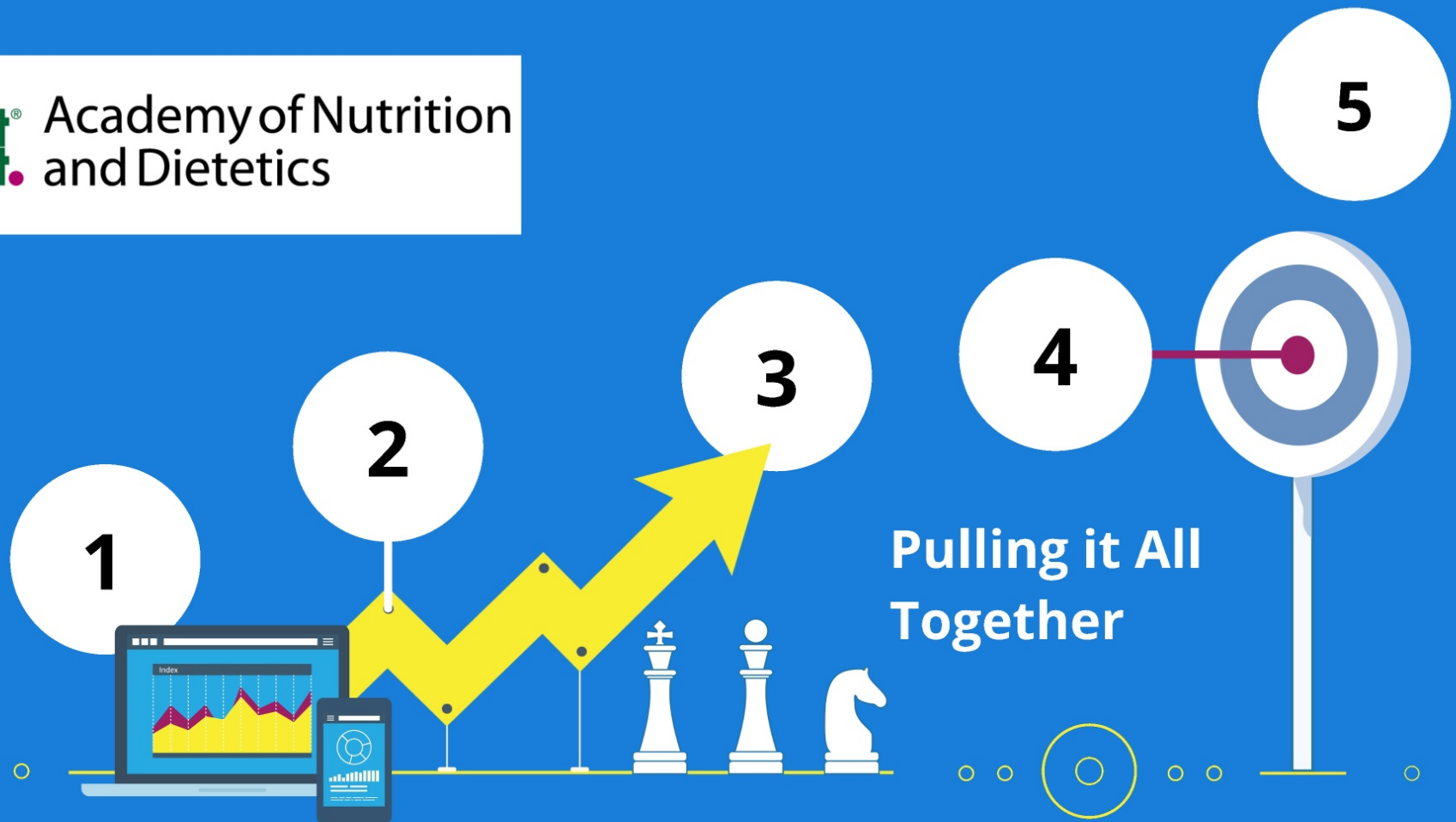
Don't Be Afraid to Adapt



Don't Be Afraid to Adapt







Questions?



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Pulling it All
Together