Members with 50 Years of Membership

If your affiliate, DPG or MIG are interested in honoring those members with 50 years of membership with the Academy, this information can be obtained from DMIS.

1. Login to DMIS and select the Academy Data tab.

2. Select the Export Data link

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MEMBER INFORMATION AND REPORTING SYSTEM

Welcome back, Michelle   Log Out

Home   Academy Data   Reports   Group Contacts   Vendor Access   Custom Properties

Academy Data - Members

Show All Members | Show Non Members   Search by name, email or member numbe

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Export Data (exports members that are displayed on the screen only or ALL members if no filters are applied.)

3. Make sure the Academy Original Join Date box along with other required fields is checked. Then click the Download Data box.
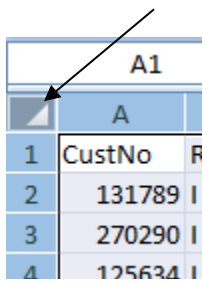
Export Options   ☒

☑ Select/Unselect All

☑ Record Type   ☑ Address1
☑ Last Name   ☑ Address2
☑ First Name   ☑ Address3
☑ Middle Name   ☑ City
☑ Full Name   ☑ State
☑ Name Prefix   ☑ Zip
☑ Name Suffix   ☑ Country
☑ Credential   ☑ County
☑ Academy Original Join Date   ☑ Address Status
☑ RD Current   ☑ Address Type
☑ RD Original registration date ☑ Membership Type
☑ DTR Current   ☑ Membership Begin Date
☑ DTR Original registration date ☑ Membership End Date
☑ Office Phone   ☑ Volunteer Interest
☑ Office Fax   ☑ Practice Area
☑ Home Phone   ☑ Date of Birth
☑ Home Fax
☑ Email
☑ Email2
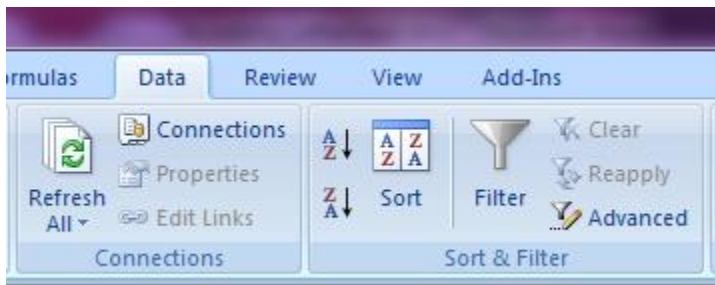☑ Cell Phone
☑ Primary Phone Type
☑ Primary Fax Type

☐ Include user defined fields

Download Data

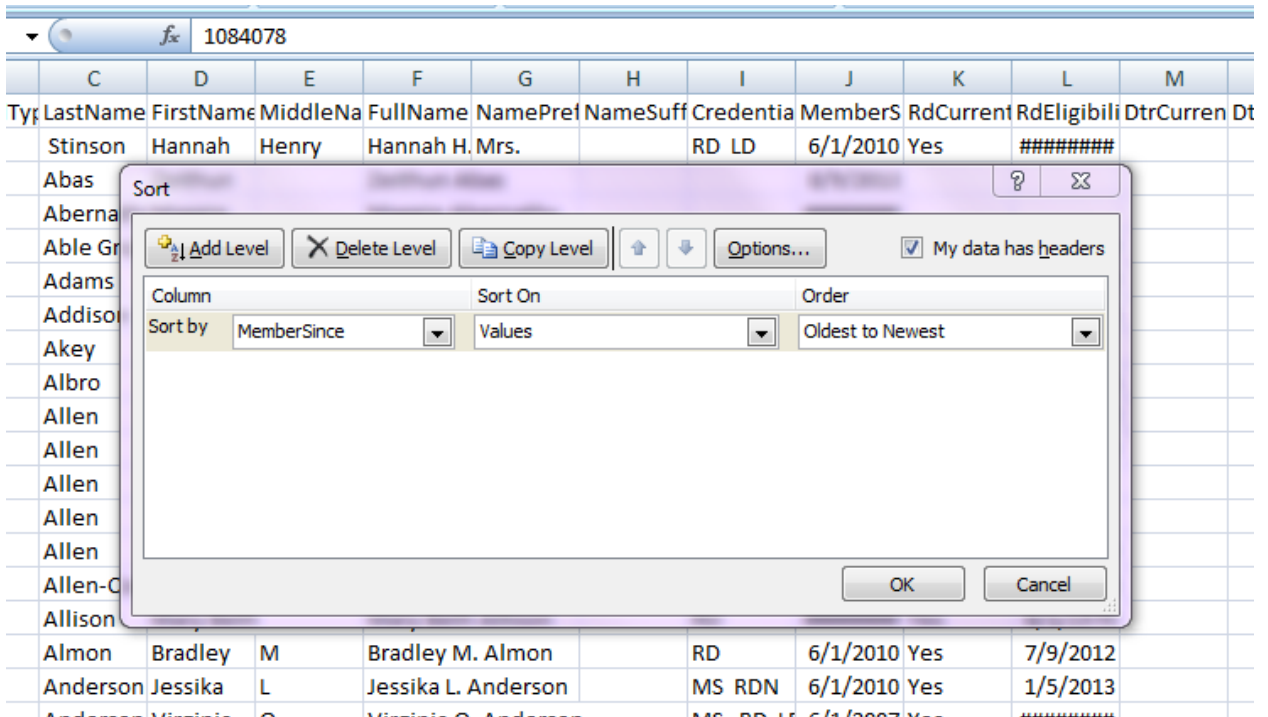4. When the data appears in the Excel spread sheet, highlight the entire spread sheet by clicking the blue arrow.

	A	
1	CustNo	R
2	131789	I
3	270290	I
4	125634	I

A1

5. Select the Data tab and then Sort.

6. Select Add Level and use the drop down to select **Member Since** in the Sort by field. Then click OK.

7. Those members who have a **Member Since/Original Academy Join Date in 1969** will be the members with **50 years of Academy membership for 2019**. You can then select those record lines and copy/paste to a new document for further use.

I	MemberSince	RdCurrent	RdEligibili	Dtr
:dentia				
RD F/	1/10/1946	Yes	6/1/1969	
)	9/1/1947	No	6/1/1969	
RDN	9/13/1951	Yes	6/1/1969	
	10/10/1952			
RetRI	10/10/1952	No	6/1/1969	
	6/8/1953	No	6/1/1969	
	9/10/1954	No	6/1/1969	
)	10/15/1954	No	6/1/1969	
	9/26/1956	No	6/1/1969	
RD LI	11/8/1956	Yes	6/1/1969	
	10/3/1957	Yes	6/1/1969	
RD LI	6/25/1959	Yes	6/1/1969	
LD	9/3/1959	Yes	6/1/1969	
	10/12/1960	No	6/1/1969	
RD	10/3/1961	Yes	6/1/1969	
	8/31/1962	Yes	6/1/1969	
RetRI	8/31/1963	No	6/1/1969	
	9/14/1963	Yes	6/1/1969	
BS RI	9/14/1963	Yes	6/1/1969	
) RD L	9/11/1965	Yes	6/1/1969	

8. If you will be honoring your 50 Year Members at FNCE 2019 run the list again closer to the event so you can have the most current information available at that time.